Dear Authorized Representative and Food Service Director:

6-Cent Menu Certification Process

The Iowa Department of Education is ready for SFAs to upload and submit documents for the 6-Cent per reimbursable lunch. All documents will be uploaded through the CNP2000. NO paper documents through the mail will be accepted and only the required documents may be submitted. Submitting documents will be a joint effort from key people within each SFA. This will most likely be a joint effort between the person who prepared and organized the menu worksheets/nutrient assessment/menu AND the person who usually reports through the CNP2000. Please refer to attached instruction document for specific details about how to upload all the necessary documents correctly.

Attestation Statement

The attached Attestation statement will need to be completed, signed and scanned into your computer for a signed copy to be attached to the CNP2000 system.

Sincerely,
Patti Harding, Administrative Consultant
Iowa Department of Education
Bureau of Nutrition and Health Services